

Rules and Guidelines

To be eligible for the reimbursement of half of the cost of a newly planted tree (including tax) with the maximum reimbursement of \$50.00, the following guidelines must be followed:

- Property owners are required to call Kansas One Call (Dig Safe) at 811 prior to digging.
- All trees planted must be on the preferred tree list. Waivers for certain species may be considered by the Tree Board. Trees must be purchased from a reputable nursery.
- Trees may be planted anywhere on private property as long as that location is visible to the public. The front yard is the preferred location.
- No street trees other than those trees listed as small trees may be planted under or within 20 lateral feet of any overhead utility line.
- No trees may be planted closer than 5 lateral feet from any underground utility, 20 feet from any intersection, or 10 feet from any fireplug.
- All trees planted in the street right-of-way must be approved prior to planting using the Street Tree Permit. Copies can be found at the city office.

- A clear space distance between the curb and sidewalk must be 4 feet for small trees, 5 feet for medium trees and 6 feet for large trees.
- Upon planting the tree, the property owner shall mulch around the base of the tree a diameter of 3 feet and 2 inches deep, with shredded wood or wood chip type mulching material. The cost of this mulching material may be included in the cost of the tree provided that the cost does not exceed the maximum rebate amount.
- Property owners are responsible for watering and maintaining trees. Trees shall be planted according to KSRE L870, "Selecting and Planting a Tree."
- Trees purchased April 1 to June 1 must submit rebate requests by June 15 to be eligible. Trees purchased September 1 to November 1 must submit requests by November 15.
- Purchaser must present the rebate form accompanied by a sales slip stating the type, size and cost of the tree to the City Clerk at the city office.
- Limit of one rebate for newly planted trees per property owner per calendar year. Funds are limited and will be allocated on a first come/first-rebated basis. Only properties within the city limits of Alta Vista are eligible.



ALTA VISTA TREE REBATE PROGRAM

*A cooperative program of
the City of Alta Vista &
the Alta Vista Tree Board*

Tree Rebate Form

Date _____

Property Owner Name _____

Planting Address _____

Phone _____

Location on Property _____

Species _____

Cost (incl. tax) _____

Dealer/Nursery _____

Signature _____

Complete only the above portion of this form and attach a copy of your receipt and tree tag that clearly identifies the tree by common or scientific name.

Submit to the Alta Vista City Clerk

Site Check

Representative _____

Approved _____ Not Approved _____

Amount of Rebate \$ _____

Preferred Tree List

SMALL TREES

- Tatarian Maple – *Acer tataricum*
- # Texas Buckeye – *Aesculus arguta*
- Serviceberry – *Amelanchier* sp.
- Redbud – *Cercis* sp.
- Fringetree – *Chionanthus* sp.
- Smoketree – *Cotinus* sp.
- Winterberry – *Euonymus bungeanus*
- Eastern Wahoo – *Euonymus atropurpurea*
- Star Magnolia – *Magnolia stellata*
- Sweetbay Magnolia – *Magnolia virginiana*
- Flowering Crabapple – *Malus* sp.
- Chokecherry – *Prunus virginiana*
- Japanese Tree Lilac – *Syringa reticulata*
- Gambel Oak – *Quercus gambelii*
- Dwarf Chinkapin Oak – *Quercus prinoides*

MEDIUM TREES

- Trident Maple – *Acer buergerianum*
- Hedge Maple – *Acer campestre*
- Paperbark Maple – *Acer griseum*
- Shantung Maple – *Acer truncatum*
- American Hornbeam – *Carpinus caroliniana*
- Yellowwood – *Cladrastis kentuckea*
- Goldenraintree – *Koelreuteria paniculata*
- * Osage-orange – *Maclura pomifera*
- Hophornbeam – *Ostrya virginiana*
- Blackjack Oak – *Quercus marilandica*
- Chinkapin Oak – *Quercus muehlenbergii*
- # Soapberry – *Sapindus drummondii*
- Lacebark Elm – *Ulmus parvifolia*

- * must be thornless and/or fruitless
- # may not be used as a street tree
- † must be Dutch Elm Disease resistant

LARGE TREES

- Sugar Maple – *Acer saccharum*
- Miyabe Maple – *Acer miyabei*
- River Birch – *Betula nigra*
- # Hickory/pecan – *Carya* sp.
- European Hornbeam – *Carpinus betulus*
- # Catalpa – *Catalpa speciosa*
- # Persimmon – *Diospyros virginiana*
- * Ginkgo – *Ginkgo biloba*
- * Honeylocust – *Gleditsia triacanthos*
- Kentucky Coffeetree – *Gymnocladus dioica*
- Sweetgum – *Liquidambar styraciflua*
- Blackgum – *Nyssa sylvatica*
- London Planetree – *Platanus x acerifolia*
- White Oak – *Quercus alba*
- Swamp White Oak – *Quercus bicolor*
- Texas Red Oak – *Quercus buckleyi*
- Shingle Oak – *Quercus imbricaria*
- Bur Oak – *Quercus macrocarpa*
- Willow Oak – *Quercus phellos*
- Chestnut Oak – *Quercus prinus*
- English Oak – *Quercus robur*
- Red Oak – *Quercus rubra*
- Shumard Oak – *Quercus shumardii*
- Post Oak – *Quercus stellata*
- Black Oak – *Quercus velutina*
- Japanese Pagoda Tree – *Sophora japonica*
- Baldcypress – *Taxodium distichum*
- Linden – *Tilia* sp.
- † Elm – *Ulmus* sp.
- Zelkova – *Zelkova* sp.

EVERGREEN TREES

- # Black Hills Spruce – *Picea glauca densata*
- # Norway Spruce – *Picea abies*
- # Limber Pine – *Pinus flexilis*
- # White Pine – *Pinus strobus*
- # SW White Pine – *Pinus strobiformis*